

February 5, 2019

WINNESHIEK COUNTY RECYCLING PAPER SHREDDING POLICY

Winneshiek County has an industrial document shredder with a 5/16” strip cut at the recycling plant. Our own internal county documents and those from many other governmental entities are regularly run thru this shredder.

Residents and businesses are welcome to have their own papers shredded with these documents free of charge. There is no limit on the quantity you can bring.

You are responsible for unloading your materials. Papers are to be dumped loose into one of our carts, or if they are in boxes they are to be stacked properly onto a pallet that we will provide. Any type of binder must be disassembled and discarded. Staples and paper clips are OK, but anything larger must be removed.

We will not shred newspapers, magazines, or catalogs.

We only operate our shredder when we have a large quantity built up and we have staff time to do it. There is no set schedule. We cannot offer instant shredding or the observance of it being done. No exceptions are able to be made.

This is a FREE service. No guarantees or certifications come with it.